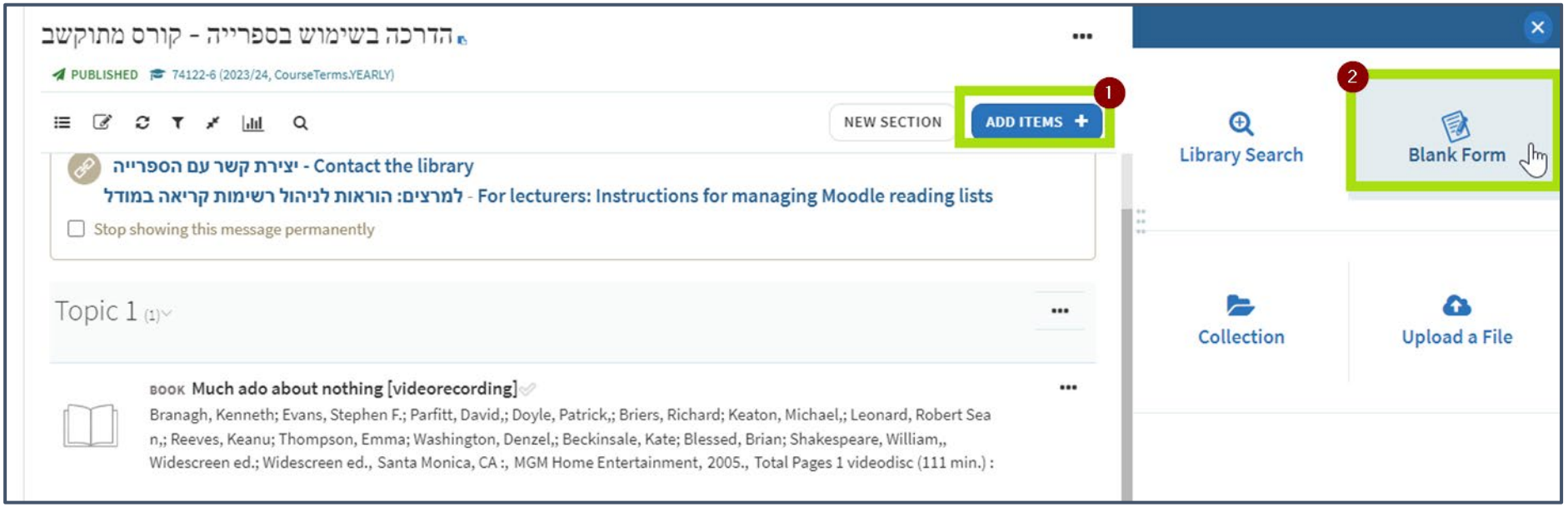
האוניברסיטה העברית בירושלים
THE HEBREW UNIVERSITY OF JERUSALEM

Adding an item from your computer to the reading list

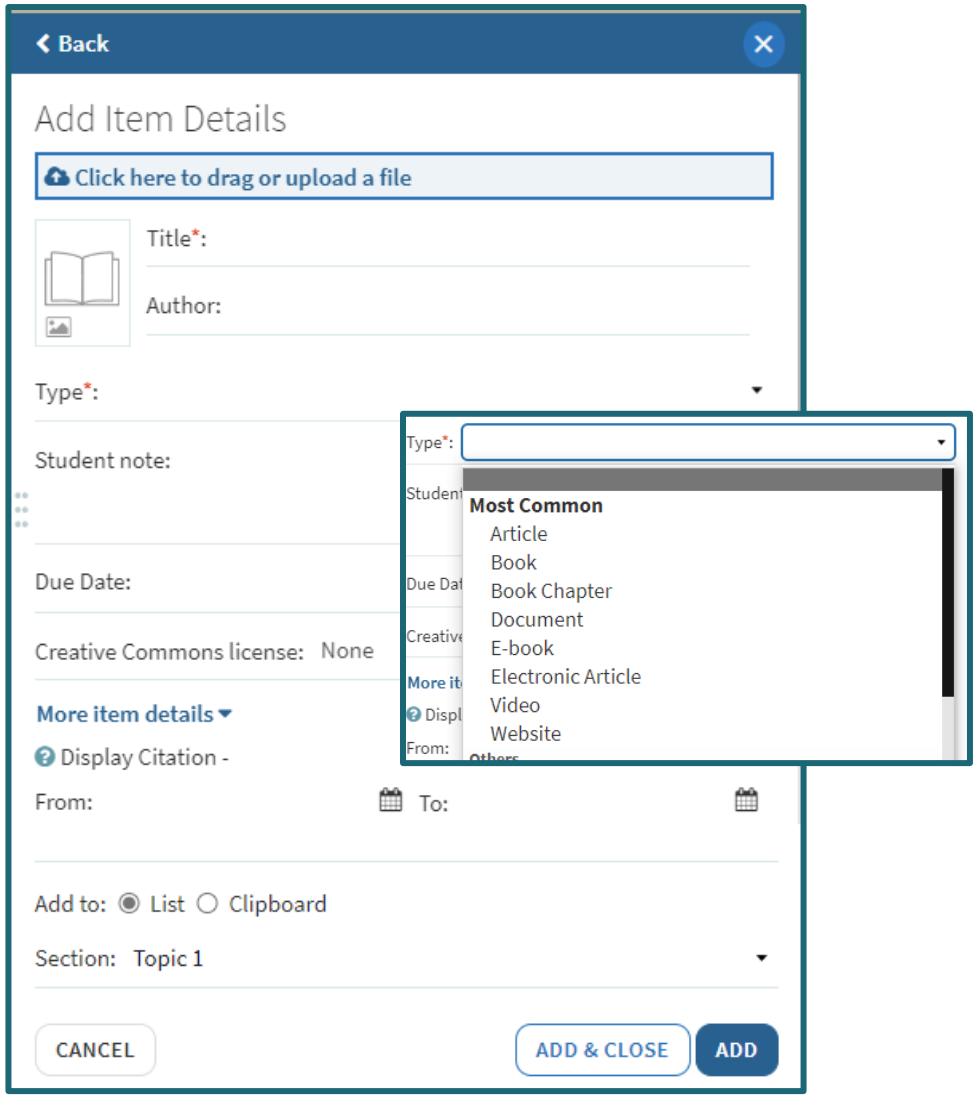
Library authority
2023-24

One way to add an item from your computer to the reading list is by creating a blank form in the reading list

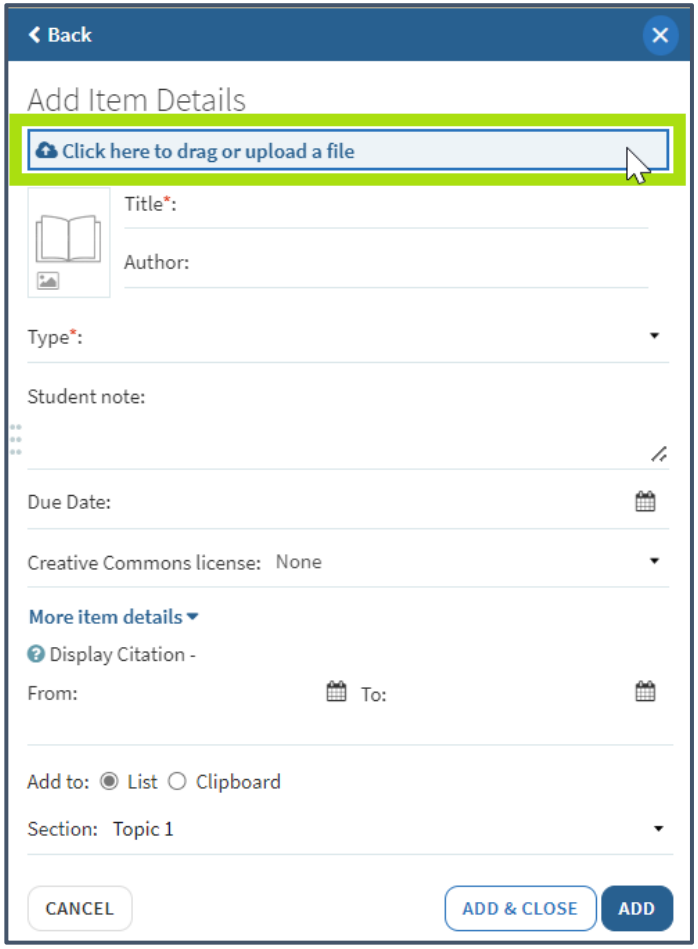
Click on “**Add Items**”
and then click on “**Blank Form**”



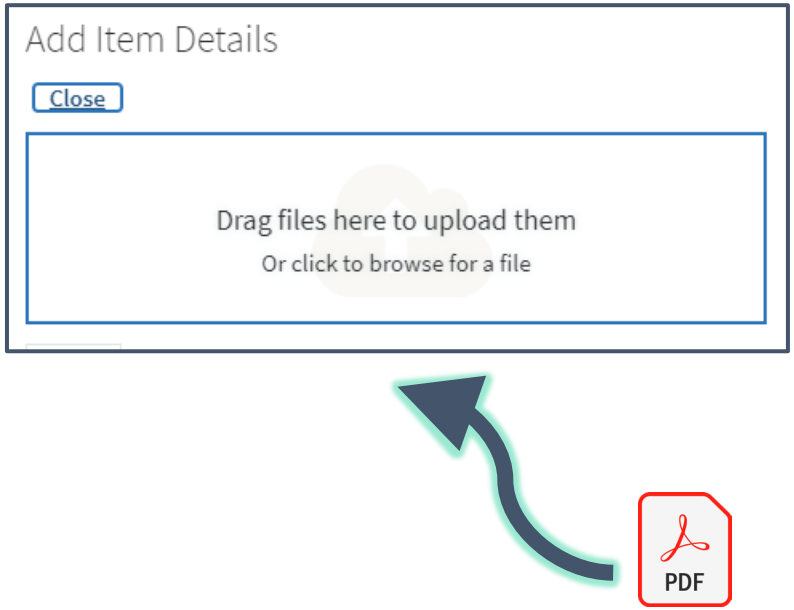
Fill in the required bibliographic details



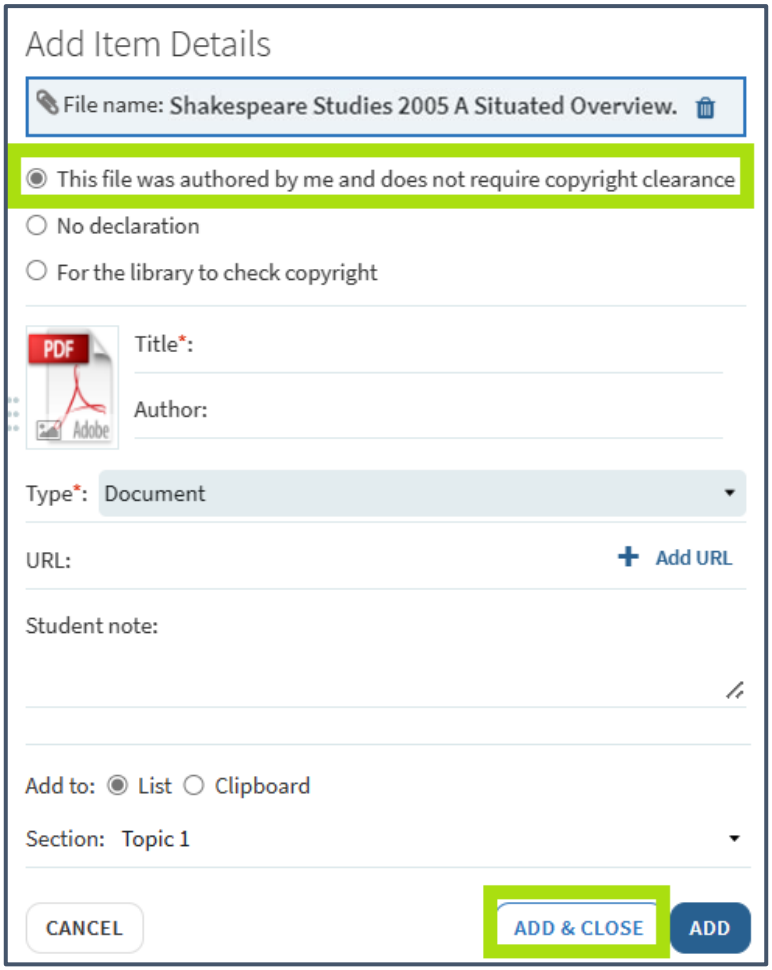
Upload your file by clicking on
“click here to drag or upload a file”



then *drag* the file from the computer into the field or click on it to browse for a file

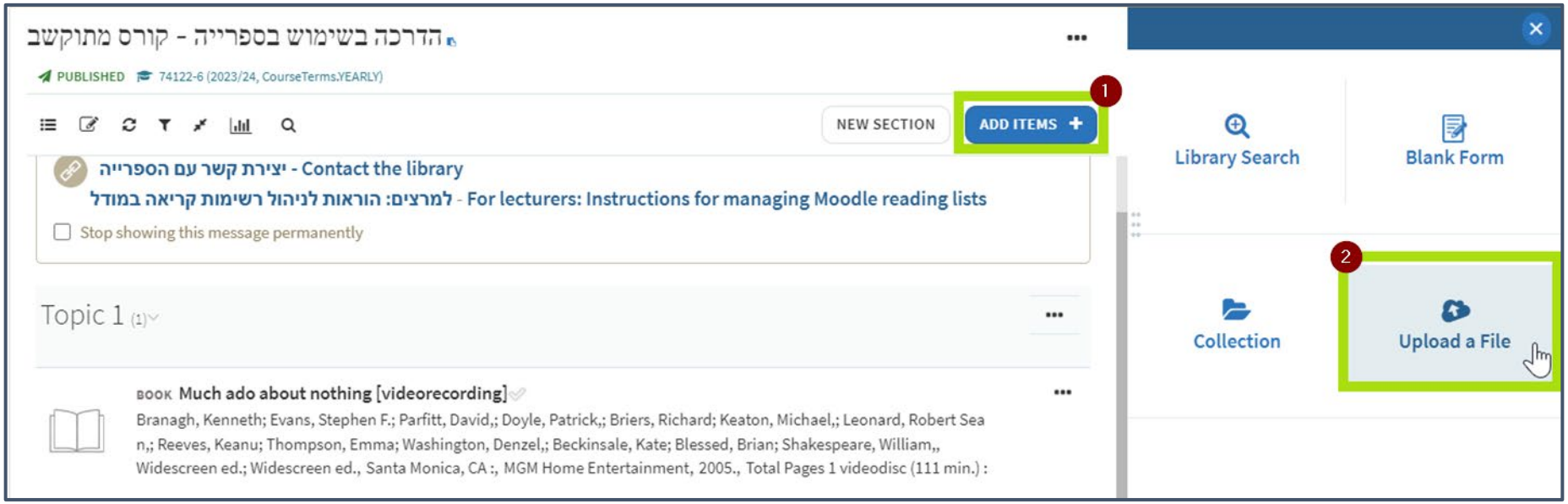


Check the Copyright Clearance option to make the item accessible to students

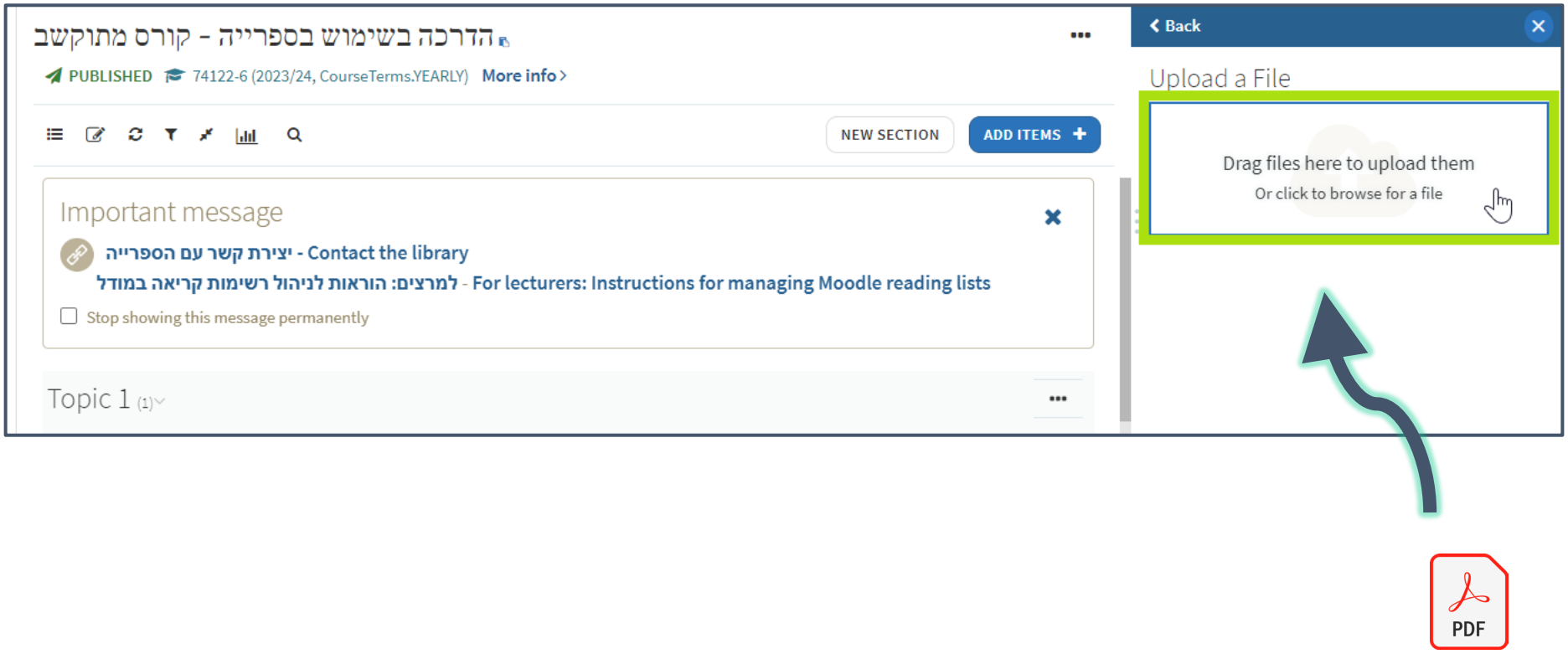


To finish, click “**Add**”/”**add & close**”

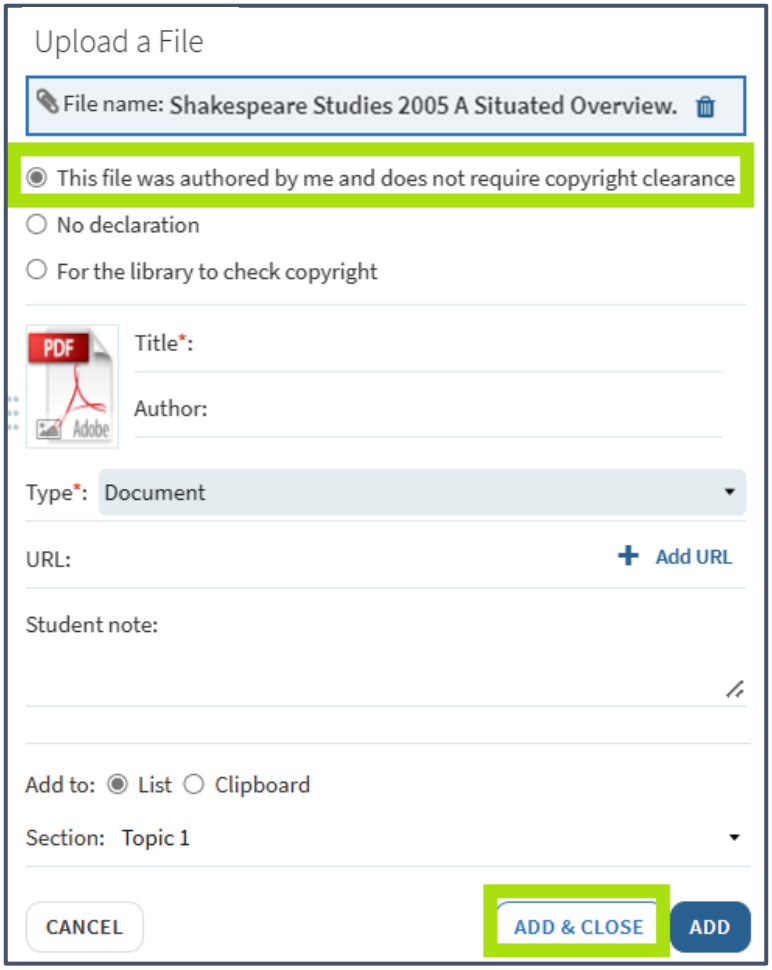
Another way to add an item from your computer to the reading list is by clicking on “**Add Items**” and then on “**Upload a file**”



Drag the file from the computer into the field
Or click on the field to browse for a file



Fill in the required details, Check the Copyright Clearance option to make the item accessible to students



To finish, click “**Add**”/”**add & close**”